OVERVIEW
UCLA-LOSH is hiring a trainer/coordinator to teach, coordinate HazMat courses, provide technical support to LOSH staff and partners, and assist with outreach to improve workplace health and safety conditions and support community environmental justice initiatives in Southern California. Applicants must have field experience with worker training and with hazardous materials/hazardous waste programs including familiarity with first responder or emergency response activities. Field experience with worker safety and/or industrial hygiene programs is also desirable. Position can be full-time or part-time. UCLA-LOSH is a nationally recognized program and the lead organization of the NIEHS-funded Western Region Universities HazMat Training Consortium (WRUC). LOSH develops education programs and conducts research to inform public policy: www.losh.ucla.edu

RESPONSIBILITIES

Training, Course Coordination, Training Activities
- Coordinate and teach in HAZWOPER and other HazMat, confined space, chemical and first responder courses.
- Ensure that equipment and supplies are maintained, updated and prepared for use in courses.
- Update curriculum/education materials as needed to ensure accuracy with regulatory and technical changes and update LOSH staff, consultant instructors and partners through in-service, refresher and train the trainer programs.
- Coordinate with LOSH staff to register participants and implement needs assessment activities prior to each course and to conduct evaluation activities during and after the course.

Outreach, Communication, Administration, Reporting
- Coordinate with LOSH staff and partners to expand outreach and education programs to meet the needs of a diverse workforce and diverse industries in the region.
- Write and submit periodic reports required by UCLA-LOSH and the funding agency.
- Work with LOSH staff to maintain streamlined registration, fund monitoring and data reporting systems.
- Participate in WRUC and NIEHS meetings as appropriate.

SKILLS, KNOWLEDGE & EXPERIENCE
- Organizational, communication and teamwork skills required.
- Field experience with hazardous materials/hazardous waste programs required - first responder/emergency response activities; industrial hygiene and/or worker safety
- Experience training workers and creating educational materials/training activities required.
- College or technical degree in appropriate field or equivalent work experience.
- Experience writing reports and monitoring budgets preferred.
- Familiarity with labor, community and environmental justice groups, government agencies and/or industries in Southern California preferred.
- Ability to use Windows-based software such as Microsoft Word and PowerPoint required; Excel preferred.
- Bilingual English-Spanish skills preferred.

Salary commensurate with experience, job skills and education. Full benefits provided. Position can be full-time or part-time depending on interest and qualifications. Valid California driver’s license and access to a reliable car. Position will remain open until a qualified candidate is identified. Some lifting required to prepare for and implement hands-on activities in training courses.

HOW TO APPLY: Submit a cover letter and resume to:
Linda Delp, PhD, MPH, UCLA-LOSH Director: ldelp@ucla.edu and to Karen Murray: kmurray@irle.ucla.edu Phone: 310 794 5964

UCLA-LOSH is an equal opportunity employer that does not discriminate on the basis of race, gender, nationality, ethnicity, sexual orientation, or any other prohibited category. We strongly encourage women, people of color, and all qualified persons to apply for this position.